

Policy name: Certificate of Good Conduct and Vulnerable Sector Check

Policy category and number: Registration

Developed by: Registration Committee

Approval by Council: NLCHP Council Meeting

Date: July 26, 2012

Overview of policy: The discipline specific regulations as set out in regulations under section 19 (2) of the *Health Professions Act* require the applicant to provide as part of the application process a current Certificate of Good Conduct and a Vulnerable Sector Check from a police agency. The Newfoundland and Labrador Council of Health Professionals (“Council”) is a public body that must comply with the objectives and principles of the *Access to Information and Protection of Privacy Act* (ATIPPA). The information collected as part of the registration process is for Council use only and will be utilized for several purposes inclusive of registration, renewal, and discipline and quality assurance.

Policy: Applications for initial registration will not be processed unless a current Certificate of Good Conduct and a Vulnerable Sector Check from a policing agency has been provided. Documents provided will not be returned to the applicant but will be maintained in the applicant’s file.

Procedure: 1) Certificates of Good Conduct and Vulnerable Sector Checks completed by the Royal Newfoundland Constabulary (RNC), Royal Canadian Mounted police (RCMP) or other appropriate policing agency for the registration year October 1, 2012 – September 30, 2013 must be dated on or after January 1, 2012.

2) Certificates of Good Conduct and Vulnerable Sector Checks completed by the RNC, RCMP or other appropriate policing agency for initial registration other than that specified under number 1 must be dated no more than three months from the date the application is received for processing by Council.

3) Documents received as part of the application process will not be returned and will be maintained in the applicant's file of the Council.

4) Cost to acquire the documents is to be borne by the applicant.

References:

Health Professions Act and the discipline specific regulations associated with the Act

ATIPPA

Policy History:

original policy

Date July 19, 2012